



CONFERENCE POLICY

As of
2007 Biennial RAD Conference
Atlanta, Georgia
July 2007

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I. INTRODUCTION

The Rainbow Alliance of the Deaf (hereinafter referred as the Alliance or the RAD) conference policy manual will show you such the proper process method with outlines on bid and host procedures in making our future conference possible. It also will help develop a better understanding among RAD members and its friends.

II. BRIEF HISTORY

Established in Fort Lauderdale, Florida by deaf lesbians and gays, the National Rainbow Society of the Deaf (later changed to the Rainbow Alliance of the Deaf) had its first convention (later changed to conference) in 1977 with only four chapters from San Francisco, Chicago, New York City and Fort Lauderdale. The affiliated chapters grew to twenty five including two from Canada. The initial purpose of the conference was to serve our social needs which became more complicated as community education, development and service that later became involved.

III. PURPOSE

A segment of the purpose in conference plan is to attract a large number of people toward educational and social experience, to provide a greater opportunity of network in our community and to bring gays and lesbians of diverse ethnic background and interest together for common cause. A proper conference plan is essential in making our conference possible.

IV. REQUIREMENTS

1. The biennial conference shall occur on odd year.
2. A future conference site shall be voted at the delegate meeting up to six (6)

years in advance.

3. The bidder must have two (2) dates to be selected by the delegates.

A) The Alliance Executive Board may approve an alternate date.

4. A letter and bid deposit must be sent by certified mail to the Alliance secretary at least sixty (60) days prior to the conference for a formal bid consideration.

5. A conference bidder may contact the host chapter of the current Alliance conference to reserve a room for the promotional party. The bidding chapter shall be responsible for the rent, refreshment and other expenses.

6. The conference bidder must be in good standing at least four (4) years and has a minimum of \$2,500 in bank account.

7. The non-winning bidder(s) shall be reimbursed in full.

8. The conference shall be held anytime between June and August with a Thursday and Friday set aside for the delegate meeting and a Saturday as a backup.

9. No lewdness or any inappropriate behavior in any form shall be allowed in public at the conference on hotel premises.

V. BUDGET

1. The committee treasurer shall develop a draft budget for review with suggestion and feedback from the committees. The budget shall be submitted to the Executive committee for final consideration and approval.

2. The committees must operate within the given budgets for such expenditures specified by the executive committee.

3. Conference host shall submit financial and evaluation summary reports to RAD and chapters (6)- six months after the conclusion of the conference.

4. Program expenses involves an expenditure of publication of such events and programs.

5. Operation expenses involves an expenditure of basic committee expenditure operations (travel, postage, supplies, telephone, meetings, etc.).

6. The conference planning budget contain a line item for expenses related to providing auxiliary aids and services at each biannual conference for conference program, events, workshops and the like.

VI. ACTION RESPONSIBILITY

1. The conference host shall receive complimentary rooms or pay fifty percent (50%) for the lodgings for the Alliance Executive Board, the English-French translator, the Pageant Director and the RAD Historian. RAD will pay the other fifty percent (50%) of the lodging.

2. The conference host shall provide combo tickets with the exception of the RAD registration fees for the Executive Board and the English-French translator. The conference host and RAD provide combo ticket to the Pageant Director. RAD provide full combo ticket to RAD Historian during the RAD Conference. The Executive Board and English-French translator shall pay their own registration fees.
3. The Alliance shall pay fifty percent (50%) of the transportation to the conference for the Executive Board, English-French translator, the Pageant Director and RAD Historian.
4. The conference host shall pay the other 50% of the transportation for the RAD Historian.
5. The Conference Host shall provide one (1) Complementary Combo Ticket for each Past Alliance Presidents with the following limitations:
 - a. Complementary expenses, including the Program Book, Workshops, Pageant, Souvenir, RAD Night, Men Night, Women Night, and party entrance fee are the sole responsibility of the host conference;
 - b. Registration fee and individual meals, including, taxes, gratuity, service charge and/or other personal expenses responsibility of each past presidents;
 - i. The total cost of Past Alliance President Combo Ticket shall be rounded-off to the nearest dollars;
 - c. Any other events that involve monetary cost will need to be discuss with RAD Board to determine who's responsible for the cost;
 - d. If RAD fund permits, RAD shall pay for Registration fee and/or meals defined in Section 4 (a) and other expenses. RAD Board shall approve the expenses.
6. All delegates and alternative delegates shall buy their combo tickets at the earliest bird price via the delegate's RAD chapter anytime up to 60 days prior to the start of the Conference.
7. The conference host shall use its chapter's name on any form of contract (hotel, media use, room reservation, and so forth) and use individuals' name for contact purpose only, for the purpose of RAD conference.
8. The conference host shall provide RAD a complimentary exhibit booth and full page advertisement for the conference program book.
9. The conference host shall be required to put the Alliance logo on all convention souvenirs such as coffee mugs, notepads, pens et al.
10. The conference host shall provide a room for the Executive Board meeting.
11. The Alliance shall be responsible in paying the bills for delegate meeting refreshments.
12. The conference host shall be responsible in providing and paying interpreters to all Alliance activities except delegate meetings and the RAD pageant.
13. The Alliance shall be responsible in paying the bills for the interpreters at the meetings.

14. The conference host shall provide the International Deaf Leather a room for their contest.
 - A) The International Deaf Leather shall pay for the room use and interpreters.
15. The conference host shall be responsible for the expenses of a room for the president's conference and reception.
 - A) The Alliance shall pay for the food at the presidential conference and reception.
16. The mandatory fee of ten dollars (USD \$10.00) for each registration will be paid to the Alliance by the conference host in 2001; fifteen dollars (USD \$15.00) in 2003; twenty dollars (USD \$20.00) in 2005; \$25.00 (USD \$25.00) in 2011; and thereafter. After the first 100 registrations and each 100 additional registrations, the host must pay to the Alliance within thirty (30) days.
17. Senior citizens, age of 60 and over, with limited or fixed incomes, and others with required evidence of terminal illness shall become eligible for special rate combo tickets at the discretion of the host. The conference host shall determine this rate.
18. A combo ticket purchaser shall be refunded with approval from the conference host after the deadline printed on the flyers for the following reasons:
 - A) Hospitalization or death of the purchaser/partner
 - B) Death in the family of the purchaser/partner.
 - C) Others considered valid by the host.
19. The pageant admission fees shall be split 50/50 between the host and Alliance.
20. The Alliance shall be responsible for the pageant and pageant expenses.
21. The conference host shall assist with the pageant background/stage setup and 50/50 interpreter expenses.
22. No lewdness or any inappropriate behavior in any form shall be allowed in public at the conference on hotel premises
23. The conference host shall provide one separate female/male socials.
24. Any other agreement between the conference host and Alliance shall be in writing.
25. President's Private Reception by invitation shall be funded by RAD with the limited budget of \$100.
26. Workshops given at RAD may not be commercial in nature, advertise services or products nor bring monetary gain to the presenter or bodies he or she may represent.